

Dear Sir/Madam,

Thank you for considering our PhD program. We would like to give a helping hand with the application process and inform you about a number of things, thus before you actually apply, please read through our guide.

First, we encourage you to study thoroughly the PhD program regulations that are found at the link below: https://btkphd.unideb.hu/sites/default/files/upload_documents/szabalyzat2016eng.pdf

In case you do not find answers to your questions in connection with the program, we naturally are happy to help. Simply write to the following email address: hrabeczy.anett@arts.unideb.hu. In as much as you have questions about scholarships, grants, or fees, please contact Lilla Fónai (fonai.lilla@edu.unideb.hu).

Second, once you've read through the regulations and you would like to sign on to our program, please fill out the questionnaire given. This will allow us to better guide you to the supervisor, field and topic that best suits you: <https://forms.gle/UhikzfkXa3QSFwyQ8>. Beyond the basic information on the questionnaire (e.g.- email, name, country of origin, language proficiency, etc.), there will be need for you to upload documents in pdf format, therefore, we advise you to prepare these prior to starting the questionnaire. Please note, proposals that are not in line with the profile of the PhD program will not be considered (e.g. we do not carry out research in applied psychology). That you might get better acquainted with the program profile, we recommend you look through our website (<https://humandi.unideb.hu/en/educational-sciences>) or the Hungarian Doctoral Council's webpage (<https://doktori.hu/index.php?menuid=351&cid=247&lang=EN>).

Below, you will find a list of the information needed for filling out the questionnaire:

I. Research topic description (1000 characters)

II. Research plan (25,000 characters) - this must contain the following things:

- a. **Introduction** – the demarcation of the topic and the introduction of its importance and actuality, how your research topic relates to former studies, how it compliments them, what gaps it fills, what new possible results it adds to the already examined research, and why (giving reasons) it would be prudent to carry it out, the aim, relevance and novelty of the research
- b. **Literature review** in at least two sections:
 - i. the theoretical background of the topic/questions

- ii. the most relevant previous researches in the topic; the most important ideas, thoughts, research studies on the subject (be sure to analyze the special literature by topic, and avoid just listing which researcher said what)
- c. **Research questions, hypotheses** (that reflect on the conceptualized and operationalized research questions and refer to the methods of confirmation)
- d. The **main concepts/terms** intended to examine
- e. **Methodology** – planned data collecting and analysing procedures, sample (applied methods) – who are the subjects of your research, how will you plan to do sampling, what methods would you use in your research, and why would these be most appropriate for your examination
- f. The **short description of the progress** of the research (processing, schedule and budget)
- g. The short introduction of the **expected results and their academic relevance** of them

III. CV (please use the Europass format!)

IV. Publications list

When uploading the pdf files, please indicate your family name and the type of document in the name of the file (e.g. *smith_cv.pdf*).

Please note that not everyone will get a letter of recommendation upon submitting the questionnaire information. The Evaluation Committee will decide based on excellence and research topic, whether we can support your application or not.

We are looking forward to you joining our program. Should you need any help, feel free to contact us through the abovementioned channels.

Best regards,

Prof. Dr. Pusztai Gabriella D.Sc. habil
Head of the Doctoral School

Anett Hrabéczy
Secretary of Doctoral Program

Ilona Dabney-Fekete, PhD
Coordinator of International Program